**Joe Justice**

123 West Street, Taylors, SC 29687 | (555) 555-5555 | joejustice@gmail.com | LinkedIn

**Profile**

* Criminal Justice major seeking a full-time position in the criminal justice field with a special interest in policing and security
* Developed strong communication skills through a liberal arts education
* Interpersonal skills cultivated while working for 2 years in retail
* High degree of physical fitness and ability to perform in high pressure situations
* Cultural awareness fostered on trips to Africa and Mexico
* First-Aid and CPR certified

**Education**

**B.S. Criminal Justice | Bob Jones University, Greenville, SC May 2019**

* 3.0 GPA
* Member of Criminal Justice Association

**Related Experience**

**Campus Security** | Bob Jones University, Greenville, SC Fall 2017-present

* Respond to emergency and non-emergency calls in accordance with training guidelines
* Escort EMS personnel to location of medical emergencies
* Operate patrol car to patrol campus, ensuring public safety and deterring criminal activity

**Intern** | Greenville County Sherriff’s Office | Greenville, SC Fall 2018

Homicide/Robbery, Burglary/Larceny, and Special Victims Units

* Completed background check and interview process successfully
* Assisted in interviewing of victims and witnesses in 20 cases
* Observed and participated in crime solving strategies
* Gathered and assessed evidence objectively

**Additional Experience**

**Sales Associate** | Walmart | Cleveland, OH Spring 2014-2016

* Managed cash transactions, processed sales returns, and restocked inventory
* Maintained clear and direct communication with both coworkers and customers
* Demonstrated problem solving skills when resolving customer complaints

**Community Involvement**

* Volunteer - Greenville County Detention Center (3 semesters)
* Police Ride-Along – Greer City Police Department, Greer, SC
	+ Shadowed on-duty officer for 12 hours
* Cook/Server – Daily Bread Ministries, Greer Soup Kitchen, Greer, SC (4 times)
* Volunteer – Bob Jones University mission trips to Africa and Mexico ( 3 weeks each)
	+ Participated in construction, care for orphans, and community clean-up projects